

## **VOLUNTEER JOB DESCRIPTIONS FOR OCCOQUAN WORK DAYS**

### **COURSE SET-UP (LAND)**

Duties: This job is to prepare the race course for the upcoming regattas. Activities will include such things as cleaning and re-arranging the equipment in the storage shed, checking cables and buoys, and any other jobs assigned by the full time course coordinator. You may have to do some heavy lifting.

Instructions: At the storage shed located next to Regatta Headquarters, sign the attendance sheet and insurance waiver. Then report to the Course Coordinator. Please understand that your club will be fined if you fail to report for your volunteer job.

Dress: Anticipate cold weather. Wear layered and waterproof clothing. You will not be on the water, but you will be outside most of the time.

### **COURSE SET-UP (WATER)**

Duties: This job is to prepare the race course for the upcoming regattas. Activities will include installing anchors, buoy lines, and spreader cables and positioning the starting tower and starting platform near the starting line.

Instructions: At the storage shed located next to Regatta Headquarters, sign the attendance sheet and insurance waiver. Then report to the Course Coordinator. Please understand that your club will be fined if you fail to report for your volunteer job.

Dress: Anticipate cold weather. You will be outside and on the water most of the time. Wear layered and waterproof clothing. Consider a hat and gloves. It will be early and the boat may be wet. Bring an extra change of clothing.

*A PERSONAL FLOATATION DEVICE (PFD) MUST BE WORN AT ALL TIMES WHILE PERFORMING THIS JOB.*

### **COURSE TAKE DOWN**

Duties: At the conclusion of the season, you will help store the regatta equipment, remove the buoy lines, cables and anchors, and re-position the starting tower and the starting platform near regatta headquarters. Some heavy lifting might be involved. You will be working on both the land and the water.

Instructions: At the storage shed located next to Regatta Headquarters, sign the attendance sheet and insurance waiver. Then report to the Course Coordinator. Please understand that your club will be fined if you fail to report for your volunteer job.

Dress: Anticipate inclement weather. Wear layered and waterproof clothing. Consider hat, sunscreen and gloves.